



Federal Direct Loan Request Form
Chapman Graduate Business Student

Student Name: [input box]

Panther ID: [input box]

Loan Reinstatement or Increase request:

Loan Type: [input] Unsubsidized [input] Graduate Plus [input] Approved with Endorser OR [input] Approved based on Credit Appeal*

Term(s): [input box]

[input] Award Direct Unsubsidized Loan to maximum of my eligibility.
Maximum Eligibility is \$10,250.00

[input] Increase Direct Unsubsidized Loan To: \$ [input box]

[input] Award Direct Graduate PLUS Loan to maximum of eligibility.

[input] Increase Direct Graduate PLUS Loan To: \$ [input box]

Loan Reduction or Cancellation request:

Term(s): [input box]

[input] Cancel [input] Unsubsidized [input] Graduate Plus

[input] Reduce Direct Unsubsidized Loan To: \$ [input box]

[input] Reduce Direct Graduate PLUS Loan To: \$ [input box]

Please be aware that our office is limited in its ability to change a loan amount once the funds have been disbursed to your account. In addition, if you wish to cancel all or a portion of your disbursed loan(s), you have 14 days from the date of disbursement to submit this form to our office. Please note that if you cancel all or a portion of your loan that has already been disbursed, this adjustment will create a charge on your account. Failure to pay any outstanding balance due to a loan adjustment will result in a hold in your account and you will not be allowed to request an academic transcripts or have access to enroll in future terms. Failure to pay any pending debt in a timely manner will result in your account being turned over to a collections agency and you will be responsible for any additional penalties and fees due to the collection agency.

By signing this form, I certify that I have read and understood the information being provided. Once the form has been signed and completed please submit it by email at cobfa@fiu.edu as a PDF attachment. This form will be processed within 24 to 48 business hours of receipt.

Student Signature [input box]

Date [input box]

Submission Instructions

- 1. Login to your my.fiu.edu account
2. Click on Student Tools tile
3. Click on Document Upload tile
4. Select Financial Aid, Aid Year and then Graduate Loan Request Form from the drop down menu
5. Upload & attach form and submit

FOR OFFICE USE ONLY

[input] Request Approved [input] Request Denied [input] Duplicate Request

Processed by: [input box]

Reason for denial:

[input] Student has already been awarded to maximum of eligibility or cost of attendance.

[input] Student does not meet the half-time enrollment requirement.

Other: _____